

## Justice Connect PLT placement – Not-for-Profit Law Service, Melbourne

Justice Connect is a community legal centre, delivering access to justice through pro bono to people experiencing disadvantage and the community organisations that support them.

**We currently have positions available to work with our specialist legal service Not-for-profit Law, based in our Melbourne office, 3 days per week (negotiable), starting in June 2018 (start date flexible).**

**Not-for-profit Law** provides free and low-cost legal assistance to not-for-profit community organisations around Australia.

As a PLT student within NFP Law, you will receive training and supervision and will gain experience in working with not-for-profit clients with a broad range of legal needs. You will have the opportunity to participate in:

- taking instructions from clients (not-for-profit organisations);
- legal research and the preparation of materials for the NFP website;
- assisting the lawyers to assess enquiries for eligibility;
- drafting advice and referral documents; and
- assisting with the preparation of training materials and attending training sessions (where there are suitable training sessions running during the placement).

Applications will be assessed on a demonstrated interest in and commitment to not-for-profit organisations and the community sector.

Justice Connect's office is located in the Melbourne CBD. This is an unpaid position.

We are looking for applicants who:

- have commenced or completed College of Law's Practical Legal Training program, or an equivalent program at another institution;
- can volunteer 3 days a week (applicants who can work 2 days a week will also be considered); and
- can undertake a minimum of 50 days of practical legal training at Justice Connect (preferable, but negotiable).

Aboriginal and Torres Strait Islander people are highly encouraged to apply.

**Applications will be reviewed on a rolling basis and the positions will be open until filled.**

### How to Apply:

- Applications should comprise of a single Word or PDF document including a cover letter and CV. Please include in your application your preferred days, the details of your GDLP Study provider and any relevant experience.
- Applications should be emailed to [plt.recruitment@justiceconnect.org.au](mailto:plt.recruitment@justiceconnect.org.au) as a single Word or PDF file including "PLT Application - Not for Profit Law Service - Melbourne" in the email subject line.